

WASHOE COUNTY BOARD OF EQUALIZATION

BOARD MEMBERS

Eugenia Larmore, Chair
Dennis George
Daren McDonald
TBD
TBD
TBD, Alternate

COUNTY CLERK

Janis Galassini

DEPUTY DISTRICT

ATTORNEY

Jennifer Gustafson
Trenton Ross

NOTICE OF MEETING AND AGENDA

WEDNESDAY, JANUARY 18, 2023
9:00 A.M.

WASHOE COUNTY ADMINISTRATIVE COMPLEX
CAUCUS ROOM
1001 E. 9TH STREET, BUILDING A
RENO, NEVADA

Possible Changes to the Agenda and Timing: Items on the agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Board may take short breaks approximately every 90 minutes.

Accessibility: The Washoe County Complex is accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk's Office, 784-7279, at least 24 hours prior to the meeting.

Public Transportation: Public transportation is available to this meeting site: RTC Routes 2, 2S, 5, and 15 serve this location. For eligible RTC ACCESS reservations, call (775) 348-5438.

Public Comment: Public comments are welcomed during the public comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person per comment period. For the remainder of the agenda, public comment of three minutes per person will be heard during individually numbered items designated on the agenda as "for possible action" and should be about the specific item being considered by the Board at that time. Additionally, public comment may be submitted via email to clerkboard@washoecounty.gov, or via voice message at: (775) 784-7279. The Board will make reasonable efforts to include all comments received by 4:00 pm on January 17, 2023, by email and voicemail into the record.

Responses to Public Comments: The Board of Equalization can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Board will consider, members may choose not to respond to public comments except to correct factual inaccuracies, ask for County staff action, or ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Board Member Comments: This item is limited to announcements or topics/issues proposed for future agendas."

Forum Restrictions and Orderly Conduct of Business: The Board of Equalization conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda: Pursuant to NRS 241.020(4), this Notice of Meeting and Agenda has been physically posted at the Washoe County Administration Building (1001 E. Ninth Street, Building A, Reno, Nevada) and electronically posted at https://www.washoecounty.gov/clerks/brm/board_committees/boe/index.php and <https://notice.nv.gov>.

How to Get Copies of Agenda and Supporting Materials: Copies of this agenda and supporting materials for the items on the agenda may be obtained on the Board of Equalization's website at https://www.washoecounty.gov/clerks/brm/board_committees/boe/index.php or at the County Clerk's Office (contact Lauren Morris, 1001 E. 9th Street, Bldg. A, Reno, Nevada, phone (775) 784-7275, email LMorris@washoecounty.gov).

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1. **CALL TO ORDER** [Non-action item]
2. **SALUTE TO THE FLAG** [Non-action item]
3. **ROLL CALL AND DETERMINATION OF QUORUM** [Non-action item]
4. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
5. **ELECTION OF VICE-CHAIR [FOR POSSIBLE ACTION]**: Possible election of a vice-chair for the 2023 Washoe County Board of Equalization.
6. **SWEARING IN** [Non-action item]: County Clerk to administer oath to appraisal staff.
7. **ORIENTATION AND TRAINING** [Non-action item]:
 - A. Washoe County Assessor’s Office presentation and overview of assessment process for the 2023/2024 fiscal year.
 - B. Washoe County Clerk’s Office presentation and overview by Washoe County Clerk’s Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices; distribution of State Guidelines to County Board of Equalization Members.
 - C. Washoe County District Attorney’s Office training on Nevada Open Meeting Law and Ethics in Government Law.
8. **2023 HEARINGS [FOR POSSIBLE ACTION]**: Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2023 Board of Equalization meetings, including but not limited to: discussion and direction to staff on petitions filed after deadline date; and determination of method of holding future meetings (in-person, virtual, or hybrid options).

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9. **BOARD MEMBER COMMENTS** [Non-action item]: This item is limited to announcements or topics/issues proposed for future agendas.
10. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
11. **ADJOURNMENT** [Non-action item]

**THIS AGENDA IS AN OFFICIAL AGENDA OF THE WASHOE COUNTY
BOARD OF EQUALIZATION PREPARED AND POSTED BY THE WASHOE COUNTY CLERK AS CLERK
OF THE BOARD OF EQUALIZATION**